

**INTEGRATED WASTE MANAGEMENT AUTHORITY  
EXECUTIVE COMMITTEE MEETING**

**April 23, 2008 12:00 p.m.**

**AGENDA**

**San Luis Obispo County Integrated Waste Management Authority Office  
870 Osos Street  
San Luis Obispo, CA 93401**

---

- 1. Call to Order and Roll Call**
- 2. Public Comments**

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.
- 3. Manager's Report**
- 4. Draft Minutes of the February 27, 2008 Executive Committee Meeting (Action Item - Voice Vote)** Approve minutes of the previous Executive Committee Meeting.
- 5. Draft Minutes of the March 12, 2008 IWMA Board Meeting (Receive and File)**
- 6. May 14, 2008 IWMA Board Meeting Agenda (Action Item - Voice Vote)** Review and approve the tentative agenda for the May 14, 2008 IWMA Board Meeting.
- 7. Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
- 8. Adjournment.** The next meeting is scheduled for **June 25, 2008** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401

**AGENDA: April 23, 2008  
ITEM: 4**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: Draft Minutes of the February 27, 2008 Executive Committee Meeting (Action Item  
- Voice Vote)**

---

**RECOMMENDATION**

Approve minutes.

---

**ATTACHMENT: Draft Minutes of the February 27, 2008, Executive Committee Meeting**

**San Luis Obispo County**  
**INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING**  
**Executive Committee**  
**MINUTES OF FEBRUARY 27, 2008**

---

1. **Call to Order/Roll Call.** The meeting was called to order by President Jerry Lenthall.

**Executive Committee**

**Members Present:**

Harry Ovitt, San Luis Obispo County  
Jerry Lenthall, San Luis Obispo County  
Ron Munds, SWTAC Representative (non-voting)

**Executive Committee**

**Members Absent:**

Christine Mulholland, City of San Luis Obispo

**IWMA Staff:**

Ray Biering, IWMA Counsel  
William A. Worrell, Manager  
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.
3. **Manager's Report.** None.
4. **Minutes of the October 24, 2007 Executive Committee Meeting.** The minutes of the October 24, 2007 Executive Committee Meeting were unanimously approved, together with recommendations and findings as set forth therein.
5. **Draft Minutes of the January 9, 2008 IWMA Board Meeting (receive and file).**
6. **March 12, 2008 IWMA Board Meeting Agenda.** The Executive Committee reviewed and approved the tentative agenda for the March 12, 2008 IWMA Board Meeting.
7. **Member Comments and Future Agenda Items.** None.
8. **Closed Session.** The Executive Committee adjourned to a closed session to conduct the manager's annual performance review (Government Code Section 54957).
9. **Report on Closed Session.** No final action was taken; no report.
10. **Adjournment.** There being no further business, the meeting was adjourned to **April 23, 2008** at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.**

**AGENDA: April 23, 2008**  
**ITEM: 5**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: Draft Minutes of the March 12, 2008 IWMA Board Meeting (Receive and File)**

---

**RECOMMENDATION**

Receive and file.

---

**ATTACHMENT: Draft Minutes of the March 12, 2008 IWMA Board Meeting**

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY  
BOARD MEETING**

**MINUTES OF MARCH 12, 2008**

**1. Call to Order/Roll Call.**

**Board Members Present:**

Ed Arnold, City of Arroyo Grande  
Chuck Ashton, City of Grover Beach  
Ellen Beraud, City of Atascadero  
Dave Brooks, Authorized Districts  
Ted Ehring, City of Pismo Beach  
Melody DeMeritt, City of Morro Bay  
Bruce Gibson, County Supervisor  
John Hamon, City of Paso Robles  
Jerry Lenthall, County Supervisor  
Christine Mulholland, City of San Luis Obispo  
Harry Ovitt, County Supervisor

**Board Members Absent:**

Katcho Achadjian, County Supervisor  
Jim Patterson, County Supervisor

**Staff Members Present:**

William A. Worrell, Manager  
Carolyn Goodrich, Board Secretary  
Ray Biering, IWMA Counsel

**2. Public Comments.** None.

**3. Manager's Report.** Bill Worrell reported on municipal programs, California Integrated Waste Management Board members, PG&E Request for Information project and reminded members their Conflict of Interest form 700s are due March 31, 2008.

**CONSENT CALENDAR**

**Motion was made, seconded and unanimously passed to approve the Consent Calendar.**

Those items approved are as follows:

**4. Draft Minutes of the January 9, 2008 IWMA Board Meetings (approved).**

**5. Draft Minutes of the February 27, 2008 Executive Committee Meeting (receive and file).**

Board Member Mulholland noted for the record she had a conflict with meetings and could not attend the Executive Committee meeting, however, met with staff a day prior to the February 27, 2008 meeting.

## PUBLIC HEARING

**6. Proposed Battery and Fluorescent Tube Ordinance.** January 9, 2008 the Board introduced the proposed ordinance, made a minor change to specifically include compact fluorescents. Discussion centered on enforcement. There were no comments from the public, either written or oral, and public hearing was closed.

**It was moved by Board Member Gibson, seconded by Board Member Mulholland to approve the proposed Battery and Fluorescent Tube Ordinance Number 2008-1 establishing a Household batteries and Fluorescent Tubes Management Program, and direct staff to send a sample resolution to member jurisdictions for their adoption supporting the ordinance. Motion passed on the following roll call vote:**

**AYES:** Arnold, Ashton, Beraud, Brooks, DeMeritt, Ehring, Gibson, Hamon, Mulholland, Ovitt, Lenthall  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Achadjian, Patterson

## REGULAR CALENDAR

**7. Introduction of a Proposed Home-Generated Sharps Waste Management Ordinance.** Bill Worrell provided an overview of the proposed home-generated sharps waste management ordinance. Questions centered on participation and enforcement. There were no comments from the public, either written or oral, and public discussion was closed.

**It was moved by Board Member Ovitt, seconded by Board Member Ashton to introduce Ordinance No. 2008-2, waive reading of the ordinance and set a public hearing for May 14, 2008. Motion passed on the following roll call vote:**

**AYES:** Arnold, Ashton, Beraud, Brooks, DeMeritt, Ehring, Gibson, Hamon, Mulholland, Ovitt, Lenthall  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Achadjian, Patterson

**8. 2006 Annual Report.** Bill Worrell reported the IWMA 2006 Annual Report was filed with the CIWMB on February 28, 2008. The region's diversion rate in 2006 was 63%. The report is pending approval by the CIWMB. **Motion was made, seconded and passed 11-0-2 absent (Achadjian, Patterson) to receive and file.**

**9. IWMA Water Bottle and Styrofoam Container Policy and City of Morro Bay Model Ordinance.** Bill Worrell presented a proposed amendment to the existing IWMA recycling policy to adopt a water bottle and Styrofoam container purchase restriction. Board Member DeMeritt

reported on the City of Morro Bay's City Council approval of the first such policy and implementation at a recent city sponsored event.

There were no comments from the public, either written or oral, and public discussion was closed.

**It was moved by Board Member Mulholland, seconded by Board Member Hamon to amend IWMA policy and procedures No. A-6 to include water bottle and Styrofoam container purchase restrictions, and direct the manager to send the model resolution to member jurisdictions. Motion passed on the following roll call vote:**

**AYES:** Arnold, Ashton, Beraud, Brooks, DeMeritt, Ehring, Gibson, Hamon, Mulholland, Ovitt, Lenthall

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Achadjian, Patterson

**10. Conceptual Ordinances.** Bill Worrell presented two model ordinances:

(1) Paint management ordinance. Requires retailers who sell paint to take back paint under the following conditions: (a) from a consumer that buys paint in an amount not to exceed the amount being purchased, (b) from a consumer who documents the previous purchase of paint in an amount not to exceed the amount previously purchased, and (c) from a consumer who lives in the jurisdiction (maximum amount limited to 2 gallons per week). Retailers who do not want to take back paint have the option of entering into an agreement with the IWMA to manage the paint. Enforcement would be the responsibility of either the IWMA or the local jurisdiction.

(2) Mandatory recycling ordinance. This ordinance is similar to the City of Arroyo Grande ordinance. Required residential and commercial customers to participate in a curbside recycling program. This would also include recycling at special events.

Board Member Brooks inquired about public education in Section 4. Ray Biering stated we could add "information to be provided by the IWMA".

During public comment Tom Martin, Cold Canyon Landfill, reported that Mike Hoover was concerned with enforcement at the landfills.

**Motion was made by Board Member Ovitt, seconded by Board Member Mulholland and passed 11-0-2 absent (Achadjian, Patterson) to approve in concept a mandatory recycling ordinance and a paint management ordinance.**

**11. Grant Applications.** Bill Worrell reviewed grants available from the Department of Conservation City/County Recycling Grant, Department of Conservation Beverage Container Recycling Grant, California Integrated Waste Management Board Household Hazardous Waste Grant, and California Integrated Waste Management Board Used Oil Block Grant. Staff requested approval to apply for the grants and obtain letters of authorization from member jurisdictions.

**Motion was made by Board Member Ovitt authorizing the Manager to submit grant applications to the Department of Conservation Recycling Grant for FY 08-09, the Department of Conservation (DOC) Beverage Container Recycling Grant, the California**

**Integrated Waste Management Board (CIWMB) Household Hazardous Waste Grant, and the CIWMB Used Oil Block Grant, authorize the Manager to obtain letters of authorization from the Member Jurisdictions as needed, and further authorize the Manager to execute the subsequent grant agreements. Seconded by Board Member Brooks and passed on the following roll call vote:**

**AYES:** Arnold, Ashton, Beraud, Brooks, DeMeritt, Ehring, Gibson, Hamon, Mulholland, Ovitt, Lenthall  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Achadjian, Patterson

**12. Proposed FY 08/09 Program Goals and Status of FY 07/08 Goals.** Bill Worrell reported on a list of proposed FY 08/09 program objectives and the status of FY 07/08 Goals.

**13. IWMA Correspondence.** Motion was made, seconded and passed to receive and file the IWMA correspondence.

**14. Member Comments and Future Agenda Items.** Board Member Mulholland advised she had directed Don Seawater, a local business owner with an involvement in recycling, to contact Bill Worrell.

**15. Closed Session.** The Authority adjourned to a closed session for discussion of the manager's annual performance review (Government Code Section 54957).

**16. Report on Closed Session.** The Integrated Waste Management Authority considered one item in closed session and the following action was taken:

**a. Manager's Annual Performance Review (Government Code Section 54957).** The IWMA concluded that Mr. Worrell's performance is outstanding.

**Motion was made by Board Member Ovitt to authorize the President to sign an amendment to the IWMA Manager's contract. Seconded by Board Member Mulholland and passed on the following roll call vote:**

**AYES:** Arnold, Ashton, Beraud, Brooks, DeMeritt, Ehring, Gibson, Hamon, Mulholland, Ovitt, Lenthall  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Achadjian, Patterson

**17. Adjournment.** The meeting was adjourned to the next regular meeting of the IWMA scheduled for **May 14, 2008, at 1:30 p.m. in the San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

**THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.**

**AGENDA: April 23, 2008**  
**ITEM: 6**

**TO: IWMA Executive Committee**

**FROM: William A. Worrell, Manager**

**RE: May 14, 2008 IWMA Board Meeting Agenda (Action Item - Voice Vote)**

---

**RECOMMENDATION**

Approve the attached draft agenda for the May 14, 2008 IWMA Board Meeting.

---

**ATTACHMENT:** Draft May 14, 2008 IWMA Board Meeting Agenda

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)  
BOARD MEETING**

**May 14, 2008  
1:30 p. m.**

**A G E N D A**

**San Luis Obispo Board of Supervisor's Chambers  
County Government Center  
San Luis Obispo, CA 93408**

---

**1. Call to Order and Roll Call.**

**2. Public Comments.**

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

- 3. Manager's Report.** Oral report by Bill Worrell.  
Municipal Program Update  
PG&E Project Update

**CONSENT CALENDAR**

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

- 4. Draft Minutes of the March 12, 2008 IWMA Board Meeting. (Action Item - Voice Vote)**
- 5. Draft Minutes of the April 23, 2008 Executive Committee Meeting (Receive and File)**

## **REGULAR CALENDAR**

6. **Proposed Sharps Ordinance (Action Item - Roll Call Vote)** Consider approving the proposed sharps mandatory take back ordinance.
7. **Proposed FY 08/09 Program Objectives and Budget (Action Item - Roll Call Vote)** Review and adopt the program objectives and budget for FY 08/09.
8. **Legislative Update (Action Item - Voice Vote)** Update on pending legislation.
9. **Election of Officers (Action Item - Voice Vote)** Election of Officers for FY 08/09.
10. **IWMA Correspondence (Receive and File)** Copies of IWMA correspondence.
11. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
12. **Adjournment.** The next meeting is scheduled for **July 9, 2008**, at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA 93408.