



San Luis Obispo County Integrated Waste Management Authority

EXECUTIVE COMMITTEE MEETING AGENDA

Thursday, July 31, 2025, 10:00 AM

In-Person Meeting:

870 Osos Street, San Luis Obispo, CA 93401

Mission Statement:

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

EXECUTIVE COMMITTEE MEMBERS:

President, James Guthrie, City of Arroyo Grande

Vice President, Navid Fardanesh, Special Districts

Past President, Robert Robert, City of Grover Beach

Instructions For Written Public Comment:

Person(s) who wish to submit written Public Comment regarding an agenda item may send it to Andrea Biniskiewicz, Acting Clerk of the Board, at abiniskiewicz@iwma.com. All correspondence submitted by 9:00 AM on the day of the meeting will be distributed to each board or committee member and will become part of the official record of the meeting. IWMA staff may upload written correspondence onto the agency's website. The agenda and public meeting materials are available for inspection during regular business hours at the IWMA office at 555 Chorro Street, Suite D-2, San Luis Obispo, CA 93405.

Americans with Disabilities Act Compliance:

In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all its services, programs, and activities. If you need special aid to participate in this meeting, please get in touch with Andrea Biniskiewicz, Clerk of the Board, at least 72 hours before the meeting to enable the IWMA to make reasonable arrangements to ensure accessibility to the meeting. The IWMA Clerk of the Board can be reached at (805) 782-8530 and through email at abiniskiewicz@iwma.com.

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance

Non-Agenda Public Comment Period

Closed Session Public Comment Period

CLOSED SESSION

The Executive Committee Members will recess into closed session pursuant to the Ralph M. Brown Act on the following items:

4. Conference with Real Property Negotiators

Pursuant to Govt. Code Section 54956.8: Conference with Real Property Negotiators regarding APN:002-323-003, 870 Osos Street, San Luis Obispo, CA 93401.

Agency Representative Linda Somers Smith, Legal Counsel.

Under negotiation: [Price. AND/OR Terms of Payment].

5. Conference with Legal Counsel

Pursuant to Gov. Code § 54956.9 (d)(2): CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (two potential cases).

STAFF REPORTS

6. Executive Director’s Report

Led by Executive Director, Coby Skye.

Consent Agenda Public Comment Period

CONSENT AGENDA

7. Executive Committee Meeting Minutes Review – May 27, 2025. [Page 3](#)

Recommendation: Approve the May 27, 2025, Executive Committee Meeting Minutes.

Regular Agenda Public Comment Period

REGULAR AGENDA

8. Board Meeting Agenda Draft Review – August 13, 2025 [Page 7](#)

Recommendation: Review, discuss, and approve the draft August 13, 2025, IWMA Board Meeting Agenda.

9. Executive Committee Member Communications

Provides Executive Committee members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

ADJOURNMENT

2025 Upcoming Meetings and Events			
Board of Directors	August 13, 2025	September 10, 2025	November 12, 2025
Executive Committee	August 28, 2025	October 30, 2025	December 11, 2025

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Andrea Biniskiewicz, Acting Clerk of the Board
RE: Executive Committee Meeting Minutes Review – May 27, 2025

BACKGROUND:

N/A

RECOMMENDATION:

Approve the May 27, 2025, Executive Committee Meeting Minutes.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- A. 05-27-25 EC Meeting Minutes



SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
Connecting the Community to Waste Solutions

Executive Committee Meeting Minutes

Tuesday, May 27, 2025, 10:00 AM
555 Chorro Street, Suite D-2, San Luis Obispo, CA 93405

Executive Committee Members

President, Robert Robert, City of Grover Beach
Vice President, James Guthrie, City of Arroyo Grande
Past President, Jan Marx, City of San Luis Obispo

1. **Call To Order**
2. **Roll Call**
3. **Pledge Of Allegiance**

Non-Agenda Public Comment Period

No Public Comment Submitted.

Closed Session Public Comment Period

No Public Comment Submitted.

CLOSED SESSION

The Board of Directors will recess into closed session pursuant to the Ralph M. Brown Act on the following items:

4. **Public Employment: Executive Director**
Pursuant to Government Code § 54957 – Title: Executive Director.
5. **Conference with Labor Negotiators**
Pursuant to Government Code § 54957.6 – Agency designated representatives: Daniel Cheung, Legal Counsel; Roberta Greathouse, Executive Recruiter. Unrepresented employee: Executive Director.
6. **Conference with Real Property Negotiators**
Pursuant to Government Code § 54956.8: Conference with Real Property Negotiators regarding: APN 002-323-003, 870 Osos Street, San Luis Obispo, CA 93401. Agency Representative: Daniel Cheung, Legal Counsel; Derek Senn, Realtor.

TIME OUT: 10:01 AM

Readjourn to Open Session and Closed Session Report

TIME IN: 10:35 AM

No reportable action.

PRESENTATION

7. Interim Executive Director's Report

Led by Interim Executive Director, Peter Cron.

Consent Agenda Public Comment Period

No Public Comment Submitted.

CONSENT AGENDA

8. Executive Committee Meeting Minutes Review – May 2, 2025.

Recommendation: Approve the May 2, 2025, Executive Committee Meeting Minutes.

Motion by Marx

Second by Guthrie

To approve Item 8.

Motion passed by a unanimous voice vote:

Ayes: Marx, Guthrie, Robert

Noes: None

CARRIED (3-0)

Regular Agenda Public Comment Period

No Public Comment Submitted.

REGULAR AGENDA

9. Board Meeting Agenda Draft Review – June 11, 2025

Recommendation: Review, discuss, and approve the draft June 11, 2025, IWMA Board Meeting Agenda.

Motion by Guthrie

Second by Marx

To approve Item 9 as amended with the following changes:

- Item 6, Conference with Real Property Negotiators, Closed Session

Motion passed by the following roll call vote:

Ayes: Guthrie, Marx, Robert

Noes: None

CARRIED (3-0)

10. Executive Committee Member Communications

Provides Executive Committee members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

ADJOURNMENT 11:15 AM

Andrea Biniskiewicz, Clerk of the Board
San Luis Obispo County Integrated Waste Management Authority

DRAFT

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Andrea Biniskiewicz, Acting Clerk of the Board
RE: Board Meeting Agenda Draft Review – August 13, 2025

BACKGROUND:

N/A

RECOMMENDATION:

Review, discuss, and approve the draft August 13, 2025, IWMA Board Meeting Agenda.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- A. 08-13-25 BOD Agenda DRAFT

San Luis Obispo County Integrated Waste Management Authority
BOARD MEETING AGENDA
Wednesday, August 13, 2025
In-Person Meeting:
County of San Luis Obispo Government Center
Board of Supervisors Chambers
1055 Monterey Street, San Luis Obispo, CA 93408



Mission Statement:

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

BOARD OF DIRECTORS:

James Guthrie, President, City of Arroyo Grande
Navid Fardanesh, Vice President, Special Districts
Robert Robert, Past President, City of Grover Beach
Charles Bourbeau, City of Atascadero
Cyndee Edwards, City of Morro Bay
Heather Moreno, County of San Luis Obispo, District 5 Supervisor
Jan Marx, City of San Luis Obispo
John Hamon, City of El Paso de Robles
Scott Newton, City of Pismo Beach

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1. **Call To Order**
2. **Roll Call**
3. **Pledge of Allegiance**

Non-Agenda Public Comment Period

STAFF REPORTS

- 4. Executive Director 's Report**
Coby Skye, IWMA Executive Director

Consent Agenda Public Comment Period

CONSENT AGENDA

- 5. Executive Committee Meeting Minutes Receive and File – May 27, 2025**
Recommendation: Receive and file the May 27, 2025, Executive Committee Meeting Minutes.
- 6. Board Meeting Minutes Review – June 11, 2025**
Recommendation: Approve the June 11, 2025, Board Meeting Minutes.
- 7. Monthly Financial Reports**
Recommendation: Receive and file the attached monthly financial reports.
- 8. Resolution 2025-08-01, Authorizing Signatures for Banking and Financial Services**
Recommendation: Adopt Resolution 2025-08-01, updating the IWMA authorized signatories for banking and financial services.

Regular Agenda Public Comment Period

REGULAR AGENDA

- 9. Contract for Outsourcing Human Resource (HR) Functions to Your People Professionals (YPP).**
Recommendation: Approve an annual agreement with YPP for HR support functions.
- 10. IWMA Intern Position**
Recommendation: Establish an intern position, in conjunction with local higher education partners, to provide for internships (whether or not for credit) with the IWMA to hire as needed, with initial engagement of a social media intern.
- 11. Receive Resignation of Peter Cron**
Recommendation: Receive resignation of Peter Cron from advisory services employment agreement, and discuss the terms of replacement to an hourly transition services agreement.

Closed Session Public Comment Period

CLOSED SESSION

The Board of Directors will recess into closed session pursuant to the Ralph M. Brown Act on the following items:

- 12. Conference with Labor Negotiators**
Pursuant to California Government Code §54957.6.
Agency designated representatives: Coby Skye, Executive Director; Linda Somers-Smith, Legal Counsel.

Employee Organization: Service Employees International Union (SEIU) Local 620.

13. Conference with Real Property Negotiators

Pursuant to Government Code § 54956.8: Conference with Real Property Negotiators regarding: APN 002-323-003, 870 Osos Street, San Luis Obispo, CA 93401.

Agency Representative: Linda Somers Smith, Legal Counsel.
Derek Senn, Realtor.

Under negotiation: [PRICE. AND/OR Terms of Payment].

14. Conference with Legal Counsel

Pursuant to Gov. Code § 54956.9 (d)(2): CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (two potential cases).

Readjourn to Open Session and Closed Session Report

15. Report Out of Closed Session

16. Board Member Communications

Provides Board Members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

ADJOURNMENT

2025 Upcoming Meetings and Events			
Board of Directors	September 10, 2025	November 12, 2025	2026 TBD
Executive Committee	August 28, 2025	October 30, 2025	December 11, 2025