



SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
Connecting the Community to Waste Solutions

Board of Directors Meeting Minutes

Wednesday, February 11, 2026, 1:30 PM

In-Person Meeting:

City of San Luis Obispo Council Chamber
990 Palm Street, San Luis Obispo, CA 93401

BOARD OF DIRECTORS:

James Guthrie, President, City of Arroyo Grande
Navid Fardanesh, Vice President, Special Districts
Robert Robert, Past President, City of Grover Beach
Charles Bourbeau, City of Atascadero
Cyndee Edwards, City of Morro Bay
John Hamon, City of El Paso de Robles
Heather Moreno, County of San Luis Obispo, District 5 Supervisor
Scott Newton, City of Pismo Beach
Michelle Shoresman, City of San Luis Obispo

Prior to the beginning of the meeting, the Clerk of the Board administered the Oath of Office to newly appointed IWMA Director Michelle Shoresman, City of San Luis Obispo.

1. Call To Order

President Guthrie called the Board Meeting to order at 1:34 PM on February 11, 2026.

2. Roll Call

Board Members Present: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

Absent: None

3. Pledge of Allegiance

General Public Comment Period

None received.

STAFF REPORTS

4. Executive Director's Report

Coby Skye, IWMA Executive Director, shared a presentation highlighting updates including staffing changes, stakeholder meetings related to updating the 5-year strategic plan, accounting and bookkeeping, submission of an APCD grant for EV charging station, and an annual reminder including Brown Act changes, Form 700 filings, and availability of 2026 new

Director informational booklets. As he reviewed the Household Hazardous Waste Program update, Mr. Skye shared that IWMA has 4 capital projects concurrently underway this year – a new facility at San Miguel CSD/Machado Wastewater Treatment Plant, and relocations of the facilities at Morro Bay, Heritage Ranch CSD, and Cold Canyon Landfill.

Julie Tacker commented on meeting recording backup, leave of absence policy, charging station and parking at IWMA office.

CONSENT AGENDA

5. Board Meeting Minutes Review – January 14, 2026, Meeting Minutes

Recommendation to approve January 14, 2026, Board of Directors Meeting Minutes.

6. Executive Committee Meeting Minutes Receive/File

Recommendation to receive and file the December 11, 2025, Executive Committee Meeting minutes.

7. Monthly Financial Reports

Recommendation to receive and file the Monthly Financial Reports for October, November, and December 2025.

A motion was passed to approve consent agenda items 5, 6 and 7 as presented.

Motion by Guthrie

Second by Bourbeau

Item 5:

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

NOES: None

Absent: None

Abstain: Shoresman

Carried (8-0-1)

Items 6 and 7:

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

REGULAR AGENDA

8. Welcoming Director Michelle Shoresman, and Approve Resolution No. 2026-02-01

Recognition of Director Jan Marx

Recommendation to approve Resolution No. 2026-02-01, Recognizing Director Jan Marx for her service to IWMA, and welcome Director Michelle Shoresman to the Board.

Mr. Skye welcomed Ms. Shoresman to our board and remarked that he recently had a chance to meet and brief her on IWMA issues.

Mr. Skye noted that outgoing director Jan Marx was one of the first to welcome him when he first joined the agency. Ms. Marx was recognized and thanked for her 8 years of knowledge, experience and dedicated service to the San Luis Obispo County Integrated Waste

Management Authority. A certificate and an IWMA spork were bestowed as small tokens of appreciation. Ms. Marx shared that the work of the IWMA board is so important to the whole county and she was proud of the recognition from CalRecycle on our countywide efforts.

A motion was passed to approve item 8 as presented.

Motion by Guthrie

Second by Edwards

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

9. **Brown Act Update Presentation and Update Requirements**

Recommendation that Board members provide certificates of current training through their primary agencies.

Linda Somers Smith, legal counsel, provided a brief overview of the impact of updated 2026 changes to the Brown Act. A copy of which has been provided to each director, and includes provision for new required training for representatives of Brown Act agencies. As a special agency, IWMA is not subject to those new 2026 requirements. Ms. Somers Smith offered supplemental training to members, should they wish. Following discussion, directors confirmed they will all receive training through their primary agencies and will provide certificates to the IWMA for reference once completed. Executive Director Skye and Deputy Director Stanus will also be subject to the training requirements, for completion by 2027.

10. **Request for Proposals for Professional Consulting Services**

Recommendation to approve Issuing the Request for Proposals for professional consulting services for household hazardous waste facility site development, remediation and closure.

Mr. Skye introduced this item and the timeliness of being able to issue this RFP to respond to critical deadlines and schedules.

Ms. Tacker shared questions and comments on this item.

Mr. Scott Duffield, general manager of Heritage Ranch CSD, spoke in support of staff's recommendations.

A motion was passed to approve item 10 as presented.

Motion by Hamon

Second by Robert

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

11. Ratify Agreements for Design of Household Hazardous Waste (HHW) Facilities

Recommendation to ratify agreements for the design of HHW Collection Facilities developed in concert with the San Miguel and Heritage Ranch Community Services Districts.

A motion was passed to approve item 11 as presented.

Motion by Shoresman

Second by Guthrie

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

12. Approve Agreement for Special Marine Flare Collection and Education Campaign

Recommendation to approve agreement with the California Product Stewardship Council to implement a special campaign for the safe collection and disposal of marine flares and education and promotion of safe alternatives, funded by a grant from CalRecycle.

A motion was passed to approve item 12 as presented.

Motion by Guthrie

Second by Edwards

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

13. FY 25/26 Financials Update and Approve Resolution No. 2026-02-02 Budget Adjustment, Review for 26/27 Budget Preparations

Recommendation to discuss, review and approve FY 2025/26 Budget Adjustment Request recommendation, Adopt Resolution No. 2026-02-02 Budget Adjustment Request, and receive and file financial update for FY 25/26 and 26/27.

Mr. Skye provided an overview of the presented Budget Adjustment Request, highlighting key areas that were accounted for in the Request. Mr. Skye then responded to several questions asked by board members related to the cost of new programs, with possible offset by savings in other areas; Mr. Cron's consulting expertise and help during transition and expected ending date; line item on salaries; and, the expected duties of a Recycling Ambassador.

Ms. Tacker commented on net change in salaries, Mr. Cron's time and budget.

A motion was passed to approve item 13 as presented.

Motion by Hamon

Second by Shoresman

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

14. Consideration of Resolution No. 2026-02-03, Waiving Attorney-Client Privilege for Appraisal Report Release

Recommendation to adopt Resolution No. 2026-02-03, Waiving Attorney-Client privilege for appraisal report release given closure of sale of 870 Osos Street, San Luis Obispo, CA.

A motion was passed to approve item 14 as presented.

Motion by Guthrie
Second by Moreno

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

15. Approve Resolution 2026-02-04, Authorizing Signatures for Banking and Financial Services

Recommendation to adopt Resolution 2026-02-04, authorizing an updated list of signatories to facilitate banking services with IWMA financial institutions.

A motion was passed to approve item 15, adding a second paragraph to the resolution,

“ 2. All orders for payment or withdrawal of money from any account of the IWMA shall require the signatures of two authorized persons, consisting of at least one board member and one staff member from among the authorized signatories listed above. Signatures by two staff members alone are not permitted.”

Motion by Guthrie
Second by Fardanesh

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert, Shoresman

NOES: None

Absent: None

Abstain: None

Carried (9-0)

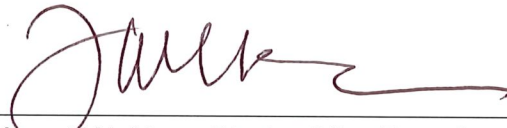
16. Board Member Communications

Provided Board Members an opportunity to make an announcement and to briefly report on their activities directly related to agency business.

Mr. Fardanesh mentioned attending a meeting with the interim director of the California Valley Special District. They don't have their own waste haulers, so the special district picks up trash. They have some challenges – one of their trucks is out of order and they don't have enough garbage cans, so trash is left outside in plastic bags subject to rifling by animals; they also do not have a regular recycling program/option right now. IWMA staff are researching opportunities to assist California Valley, including obtaining additional bins.

Ms. Shoresman thanked everyone for welcoming her. Mentioned she had served as Ms. Marx's alternate for a couple years and was grateful to be here. Joined a 6:00 am truck ride along with SLO Garbage earlier this week and found it to be an impressive operation.

ADJOURNMENT 2:35 PM

A handwritten signature in dark ink, appearing to read "Janet Weldon", with a long horizontal flourish extending to the right.

Janet Weldon, Clerk of the Board
San Luis Obispo County Integrated Waste Management Authority