



Mission Statement:

The Mission of the IWMA is to provide coordinated efforts to follow state waste and recycling policy on behalf of member agencies through practical, cost-effective programs, education, and technical support.

EXECUTIVE COMMITTEE MEMBERS:

President, Robert Robert, City of Grover Beach
Vice President, James Guthrie, City of Arroyo Grande
Past President, Jan Marx, City of San Luis Obispo

Instructions For Written Public Comment:

Written Public Comment must be submitted by 9:00 AM the day before the meeting. Community members are encouraged to submit written public comment via email to Andrea Biniskiewicz, Clerk of the Board, at abiniskiewicz@iwma.com. Agenda correspondence received by 9:00 AM on the day before the meeting day will be posted on the [IWMA website](#) and become part of the official record of the Executive Committee Meeting. Community members may attend the meeting in person at the San Luis Obispo County Integrated Waste Management Authority Conference Room, 870 Osos Street, San Luis Obispo, CA 93401.

Americans with Disabilities Act Compliance:

In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all its services, programs, and activities. If you need special aid to participate in this meeting, please get in touch with Andrea Biniskiewicz, Clerk of the Board, at least 72 hours before the meeting to enable the IWMA to make reasonable arrangements to ensure accessibility to the meeting. The IWMA Clerk of the Board can be reached at (805) 781-2191 and through email at abiniskiewicz@iwma.com.

1. **Call To Order**
2. **Roll Call**
3. **Pledge Of Allegiance**

Non-Agenda Public Comment Period

PRESENTATION

4. **Executive Director's Report**
Led by Peter Cron, Executive Director.

Consent Agenda Public Comment Period

CONSENT AGENDA

5. **Executive Committee Meeting Minutes Review – October 31, 2024** [Page 3](#)
Recommendation: Approve the October 31, 2024, Executive Committee Meeting Minutes.

Regular Agenda Public Comment Period

REGULAR AGENDA

6. Board Meeting Agenda Draft Review – January 8, 2025 [Page 6](#)

Recommendation: Review, discuss, and approve the draft January 8, 2025, IWMA Board Meeting Agenda.

7. Executive Committee Member Communications

Provides Executive Committee members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

ADJOURNMENT

2025 Upcoming Meetings and Events	
Board of Directors	January 8, 2025
Executive Committee	

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Andrea Biniskiewicz, Clerk of the Board
RE: Executive Committee Meeting Minutes Review – October 31, 2024

BACKGROUND:

N/A

RECOMMENDATION:

Approve the October 31, 2024, Executive Committee Meeting Minutes.

FISCAL IMPACT:

N/A

ATTACHMENTS:

A. 2024-10-31 EC Minutes



SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
Connecting the Community to Waste Solutions

Executive Committee Meeting Minutes

October 31, 2024, 10:00 AM
870 Osos Street, San Luis Obispo, CA, 93401

Executive Committee Members

President, Robert Robert, City of Grover Beach
Vice President, James Guthrie, City of Arroyo Grande
Past President, Jan Marx, City of San Luis Obispo

1. Call To Order

President Robert called the Executive Committee to order on October 31, 2024 at 9:58am.

2. Roll Call

Committee Members Present: Guthrie, Marx, Robert
Committee Members Absent: None

3. Pledge Of Allegiance

Non-Agenda Public Comment Period

No public comment submitted.

PRESENTATION

4. Executive Director's Report

Led by Peter Cron, Executive Director.

Consent Agenda Public Comment Period

No public comment submitted.

CONSENT AGENDA

5. Executive Committee Meeting Minutes Review – September 26, 2024

Recommendation: Approve the September 26, 2024, Executive Committee Meeting Minutes.

Motion By Guthrie

Second By Marx

To approve Item 5.

Motion approved on the following roll call vote:

Ayes: Guthrie, Marx, Robert

Noes: None

CARRIED (3 to 0)

Regular Agenda Public Comment Period

No public comment submitted.

REGULAR AGENDA

6. Board Meeting Agenda Draft Review – November 13, 2024

Recommendation: Review, discuss, and approve the draft November 13, 2024, IWMA Board Meeting Agenda.

Motion By Marx

Second By Guthrie

To approve Item 6.

Motion approved on the following roll call vote:

Ayes: Marx, Guthrie, Robert

Noes: None

CARRIED (3 to 0)

Closed Session Public Comment Period

No public comment submitted.

CLOSED SESSION

The Board of Directors will recess into closed session pursuant to the Ralph M. Brown Act on the following item:

7. Public Employee Performance Evaluation - Executive Director

Recommendation: Pursuant to Government Code § 54957(b)(1) -- Title: Executive Director.

Time Out: 10:29 AM

Readjourn to Open Session and Closed Session Report

Time In: 10:34 AM

No reportable action.

8. Executive Committee Member Communications

No action.

ADJOURNMENT 10:35 AM

Andrea Biniskiewicz, Clerk of the Board
San Luis Obispo Integrated Waste Management Authority

TO: San Luis Obispo County Integrated Waste Management Authority
FROM: Andrea Biniskiewicz, Clerk of the Board
RE: Board Meeting Agenda Draft Review – January 8, 2025

BACKGROUND:

N/A

RECOMMENDATION:

Review, discuss, and approve the draft January 8, 2025, IWMA Board Meeting Agenda.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- A. 1-8-25 BOD DRAFT Agenda Cover Sheet

San Luis Obispo County Integrated Waste Management Authority
BOARD MEETING AGENDA

Wednesday, January 8, 2025, 1:30 PM

In-Person Meeting:

County of San Luis Obispo Government Center

Board of Supervisor Chambers

1055 Monterey Street, | San Luis Obispo, CA 93408



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BOARD OF DIRECTORS:

Robert Robert, President, City of Grover Beach

James Guthrie, Vice President, City of Arroyo Grande

Jan Marx, Past President, City of San Luis Obispo

Charles Bourbeau, City of Atascadero

Jimmy Paulding, County of San Luis Obispo, District 4 Supervisor

John Hamon, City of El Paso de Robles

Robert Enns, Special Districts

Scott Newton, City of Pismo Beach

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Andrea Biniskiewicz, Clerk of the Board, at abiniskiewicz@iwma.com. Agenda

correspondence received by 9:00 AM on the meeting day will be posted on the [IWMA website](#) and become part of the official record of the Board Meeting. Community

members may attend the meeting in person at the San Luis Obispo County Government Center, Board of Supervisor Chambers, 1055 Monterey Street, San Luis Obispo, CA 93408.

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1. Call To Order
2. Roll Call
3. Pledge of Allegiance

Non-Agenda Public Comment Period

PRESENTATIONS

4. Executive Director's Report

Led by Peter Cron, Executive Director.

Consent Agenda Public Comment Period

CONSENT AGENDA

5. Executive Committee Meeting Minutes Receive and File – October 31, 2024

Recommendation: Receive and file the October 31, 2024, Executive Committee Meeting Minutes.

6. Board Meeting Minutes Review – November 13, 2024

Recommendation: Approve the November 13, 2024, Board Meeting Minutes.

7. Monthly Financial Reports

Recommendation: Receive and file the attached monthly financial reports.

8. 2025 IWMA Calendar

Recommendation: Approve the 2025 IWMA Calendar.

Regular Agenda Public Comment Period

REGULAR AGENDA

9. FY 24/25 Mid-Year Budget Review

Recommendation: Discuss, review, and file the FY 24/25 Mid-Year Budget Review.

10. Video Content Production – Contract Recommendation

Recommendation: A) Approve and accept staff's ranking and recommendation of Out West Digital; and B) authorize staff to negotiate and finalize the contract for Video Content Production with Out West Digital; and C) authorize the Board President to sign the final contract with Out West Digital.

11. Creation of Ad-Hoc Strategic Planning Committee

Recommendation: Create an Ad-Hoc Strategic Planning Committee and select members to participate pursuant to Article 2, Section 2.8 of the IWMA Rules of Procedure.

12. Authorization for Capital Project Expenditures

Recommendation: Authorize the Board President to enter, amend, and sign construction agreements for 555 Chorro Street office building, including the authorization of payments, by December 31, 2025 and not to exceed \$35,000.

13. Discuss and Approve Single Source Contract Award for Household Hazardous Waste Engineering Site Design

Recommendation: Discuss and approve a single source contract award for the development of Household Hazardous Waste site plans for San Miguel Community Services District and Heritage Ranch Community Services District wastewater treatment plants. By partnering with the current contracted design firms at these sites, we can expect to expedite site plan development. These site plans are specific to each site and are an important part of the permitting process.

14. Board Member Communications

Provides board members an opportunity to make an announcement and briefly report on their activities directly related to agency business.

ADJOURNMENT

2025 Upcoming Meetings and Events
Board of Directors Executive Committee