



SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
Connecting the Community to Waste Solutions

Board of Directors Meeting Minutes

Wednesday, March 11, 2026, 1:30 PM

In-Person Meeting:

City of San Luis Obispo Council Chamber
990 Palm Street, San Luis Obispo, CA 93401

BOARD OF DIRECTORS:

James Guthrie, President, City of Arroyo Grande
Navid Fardanesh, Vice President, Special Districts
Robert Robert, Past President, City of Grover Beach
Charles Bourbeau, City of Atascadero
Cyndee Edwards, City of Morro Bay
John Hamon, City of El Paso de Robles
Heather Moreno, County of San Luis Obispo, District 5 Supervisor
Scott Newton, City of Pismo Beach
Michelle Shoresman, City of San Luis Obispo

1. Call To Order

President Guthrie called the Board Meeting to order at 1:30 PM on March 11, 2026.

2. Roll Call

Board Members Present: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

Absent: Shoresman

3. Pledge of Allegiance

General Public Comment Period

None received.

STAFF REPORTS

4. Executive Director's Report

Coby Skye, IWMA Executive Director, shared a presentation highlighting updates including: staffing changes, introducing new Administrative Analyst Mandee Givens; stakeholder meetings related to updating the 5-year strategic plan; Adopt a Pathway/Adopt a Storm Drain by IWMA staff; and HHW Capital Project Update on Morro Bay.

CONSENT AGENDA

5. Board Meeting Minutes Review – February 11, 2026, Meeting Minutes

Recommendation to approve February 11, 2026, Board of Directors Meeting Minutes.

6. Executive Committee Meeting Minutes Receive/File

Recommendation to receive and file the January 23, 2026, Executive Committee Meeting minutes.

7. Monthly Financial Reports

Recommendation to continue until the next Board meeting to ensure accurate monthly financial reports are presented to the board.

Ms. Julie Tacker made public comments on items 6 and 7.

A motion was passed to approve consent agenda items 5, 6 and 7 as presented.

Motion by Guthrie

Second by Bourbeau

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

NOES: None

Absent: Shoresman

Abstain: None

Carried (8-0)

REGULAR AGENDA

8. Selection of Price Paige & Company for Accounting and Bookkeeping Services per RFP Responses and Authorize Executive Director to Enter into Agreement Per RFP Terms.

Recommendation to approve selection of Price Paige & Company for Professional Accounting and Bookkeeping Services.

Several questions were raised regarding costs, qualifications, scope of services, early termination options, etc. Ms. Julie Tacker provided public comment on this item.

Following additional discussion and comments by the board, a motion was made to authorize the Executive Director to enter into an agreement per the RFP terms, pending a receive/file of the agreement by the Executive Committee at a special meeting, thus ensuring the final agreement is consistent with the Board's intent and includes an early termination option.

A motion was passed to approve agenda item 8 as noted in the motion.

Motion by Hamon

Second by Bourbeau

AYES: Bourbeau, Edwards, Guthrie, Hamon, Moreno, Newton, Robert

NOES: Fardanesh

Absent: Shoresman

Abstain: None

Carried (7-1)

9. Approval of Agreement for Professional Household Hazardous Waste Facility Consulting Services

Recommendation to approve Agreement with Sweetser & Associates, Inc. for Professional Consulting Services to Support Household Hazardous Waste Facility Site Development, Remediation and Closure

Following Mr. Skye’s introduction of this item, board members asked questions regarding process, availability of qualified consultants, and potential timeline. A public comment was offered by Ms. Julie Tacker on this item.

A motion was passed to approve item 9, Agreement with Sweetser & Associates, Inc. for Professional Consulting Services to Support Household Hazardous Waste Facility Site Development, Remediation and Closure as presented.

Motion by Moreno
Second by Hamon

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert
NOES: None
Absent: Shoresman
Abstain: None

Carried (8-0)

10. Approval of Form Facilities Use Lease Agreement with San Miguel Community Services District for Household Hazardous Waste Facility

Recommendation to approve Form of Facilities Use Lease Agreement Between the San Miguel Community Services District and San Luis Obispo County Integrated Waste Management Authority for Purposes of Locating a Household Hazardous Waste Facility at the Machado Wastewater Treatment Facility and authorize Executive Director to finalize agreement.

A motion was passed to approve the Form of Facilities Use Lease Agreement Between the San Miguel Community Services District and San Luis Obispo County Integrated Waste Management Authority for Purposes of Locating a Household Hazardous Waste Facility at the Machado Wastewater Treatment Facility, and to authorize the Executive Director to finalize the agreement.

Motion by Bourbeau
Second by Moreno

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert
NOES: None
Absent: Shoresman
Abstain: None

Carried (8-0)

11. Creation of an Ad-Hoc Budget Committee

Recommendation to create an Ad-Hoc Budget Committee and select members to participate pursuant to section 2 of the IWMA Rules of Procedure.

President Guthrie recommended creation of an Ad-Hoc Budget Committee and nominated Ms. Moreno, Mr. Fardanesh, and Ms. Shoresman to serve on the committee.

A motion was passed to create an Ad-Hoc Budget Committee to include participation by Directors Moreno, Fardanesh, and Shoresman.

Motion by Guthrie
Second by Hamon

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

NOES: None

Absent: Shoresman

Abstain: None

Carried (8-0)

12. Update IWMA Policy F-1: Authority to Enter into Contracts and Expend Funds

Recommendation to approve proposed revisions of IWMA Policy F-1, Authority to Enter into Contracts and Expend Funds to clarify and increase limits.

A review of existing and proposed policy language was provided by legal counsel. Ms. Julie Tacker provided public comment on this item.

A motion was passed to approve proposed revisions of IWMA Policy F-1, Authority to Enter into Contracts and Expend Funds to clarify and increase limits as presented.

Motion by Moreno
Second by Guthrie

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

NOES: None

Absent: Shoresman

Abstain: None

Carried (8-0)

13. Approval of Amendment to Executive Committee Bylaws Delegation of Mid-Level Approval Authority and Adoption of Resolution No. 2026-03-01, A Resolution of the Board of Directors of The San Luis Obispo County Integrated Waste Management Authority Amending the Executive Committee Bylaws

Recommendation: Approve Amendment to Executive Committee Bylaws Delegation of Mid-Level Approval Authority and Adopt Resolution No. 2026-03-01, A Resolution of the Board of Directors of The San Luis Obispo County Integrated Waste Management Authority Amending the Executive Committee Bylaws.

A motion was passed to approve the Amendment to the Executive Committee Bylaws via Resolution as presented.

Motion by Guthrie
Second by Moreno

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

NOES: None

Absent: Shoresman

Abstain: None

Carried (8-0)

14. Approval of Participation in the California Uniform Construction Cost Accounting Act Program and Adoption of Resolution No. 2026-03-02, A Resolution of the Board of Directors of The San Luis Obispo County Integrated Waste Management Authority Adopting Uniform Public Construction Cost Accounting Procedures, and direct staff to bring draft Ordinance for Board Review, with Purchasing Manual

Recommendation: Approve Participation in the California Uniform Construction Cost Accounting Act Program and Adopt Resolution No. 2026-03-02, A Resolution of the Board of Directors of The San Luis Obispo County Integrated Waste Management Authority Adopting Uniform Public Construction Cost Accounting Procedures, and direct staff to bring draft Ordinance for Board Review, with Purchasing Manual.

Following Executive Director Skye's presentation of this item, a motion was passed to approve Participation in the California Uniform Construction Cost Accounting Act Program, to adopt Resolution No. 2026-03-02, and to direct staff to bring a draft Ordinance for Board Review with a related Purchasing Manual.

Motion by Guthrie
Second by Robert

AYES: Bourbeau, Edwards, Fardanesh, Guthrie, Hamon, Moreno, Newton, Robert

NOES: None

Absent: Shoresman

Abstain: None

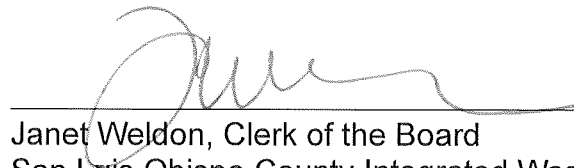
Carried (8-0)

8. Board Member Communications

Provided Board Members an opportunity to make an announcement and to briefly report on their activities directly related to agency business.

Ms. Edwards shared that Morro Bay will host its city-wide garage sale March 20th through 22nd and invited all to visit this fun event, turning junk into other people's treasures!

ADJOURNMENT 2:58 PM

A handwritten signature in black ink, appearing to read 'Janet Weldon', is written over a horizontal line.

Janet Weldon, Clerk of the Board
San Luis Obispo County Integrated Waste Management Authority