

**INTEGRATED WASTE MANAGEMENT AUTHORITY
EXECUTIVE COMMITTEE MEETING**

April 27, 2016 12:00 p.m.

AGENDA

**San Luis Obispo County Integrated Waste Management Authority Office
870 Osos Street
San Luis Obispo, CA 93401**

1. Call to Order and Roll Call

2. Public Comments

Note: Any member of the public may address the Executive Committee for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Executive Committee, may be presented. The Executive Committee shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. Manager's Report

4. Draft Minutes of the February 24, 2016 Executive Committee Meeting Approve minutes of the previous Executive Committee Meeting.

5. Draft Minutes of the March 9, 2016 IWMA Board Meeting

6. May 11, 2016 IWMA Board Meeting Agenda Review and approve the tentative agenda for the May 11, 2016 IWMA Board Meeting.

7. Member Comments and Future Agenda Items. Discussion by Members regarding future agenda items and dates.

8. Adjournment. The next meeting is scheduled for **June 15, 2016** at San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401

AGENDA: April 27, 2016
ITEM: 4

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the February 24, 2016 Executive Committee Meeting

RECOMMENDATION

Approve minutes.

ATTACHMENT: Draft Minutes of the February 24, 2016 Executive Committee Meeting

**San Luis Obispo County
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
Executive Committee
MINUTES OF FEBRUARY 24, 2016**

1. **Call to Order/Roll Call.** The meeting was called to order by President Adam Hill.

**Executive Committee
Members Present:**

Adam Hill, County of San Luis Obispo
Jeff Lee, City of Grover Beach

**Executive Committee
Members Absent:**

Tom O'Malley, City of Atascadero

IWMA Staff:

Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. **Public Comments.** None.

3. **Manager's Report.** None.

4. **Minutes of the October 28, 2015 Executive Committee Meeting.** Board Member Lee moved to approve the minutes of the October 28, 2015 Executive Committee Meeting, together with recommendations and findings as set forth therein. Seconded by Board Member Hill and passed on the following roll call vote:

AYES: Hill, Lee
NOES: None
ABSTAIN: None
ABSENT: O'Malley

5. **Draft Minutes of the November 4, 2015 IWMA Board Meeting (receive and file).**

6. **March 9, 2016 IWMA Board Meeting Agenda.** Bill Worrell presented the tentative agenda for the March 9, 2016 IWMA Board Meeting.

Board Member Lee moved to approve the tentative agenda for the March 9, 2016 IWMA Board Meeting. Seconded by Board Member Hill and passed on the following roll call vote:

AYES: Hill, Lee
NOES: None
ABSTAIN: None
ABSENT: O'Malley

7. Reschedule the June 29, 2016 Executive Committee Meeting. Board Member Lee moved to reschedule the June 29, 2016 Executive Committee Meeting to June 15, 2016. Seconded by Board Member Hill and passed on the following roll call vote:

AYES: Hill, Lee
NOES: None
ABSTAIN: None
ABSENT: O'Malley

8. Member Comments and Future Agenda Items. None.

9. Closed Session. The Executive Committee adjourned to a closed session for the following:

a. Review the manager's contract (Government Code Section 54957).

10. Report on Closed Session. The Executive Committee reports that the evaluation of the manager is above satisfactory. No final action was taken.

11. Adjournment. There being no further business, the meeting was adjourned to **April 27, 2016** at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA EXECUTIVE COMMITTEE AT THE NEXT REGULAR MEETING.

AGENDA: April 27, 2016
ITEM: 5

TO: IWMA Executive Committee

FROM: William A. Worrell, Manager

RE: Draft Minutes of the March 9, 2016 IWMA Board Meeting

RECOMMENDATION

Receive and file.

ATTACHMENT: Draft Minutes of the March 9, 2016 IWMA Board Meeting

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
BOARD MEETING**

MINUTES OF MARCH 9, 2016

1. Call to Order/Roll Call.

Board Members Present:

Debbie Arnold, County Supervisor
John Ashbaugh, City of San Luis Obispo
Sheila Blake, City of Pismo Beach
Tim Brown, City of Arroyo Grande
Lynn Compton, County Supervisor (*arrived after meeting started*)
Bruce Gibson, County Supervisor (*arrived after meeting started*)
John Hamon, City of Paso Robles
Jeff Lee, City of Grover Beach
Dan Lloyd, Authorized Districts
Tom O'Malley, City of Atascadero
Adam Hill, County Supervisor

Board Members Absent:

John Headding, City of Morro Bay
Frank Mecham, County Supervisor

Staff Members Present:

William A. Worrell, Manager
Carolyn Goodrich, Board Secretary
Ray Biering, IWMA Counsel

2. Public Comments. None.

3. Manager's Report. Bill Worrell reported on the closure of Buyback Centers.

CONSENT CALENDAR

4. Minutes of the November 4, 2015 IWMA Board Meeting.

There were no comments from the public, either written or oral, and public discussion was closed. **Board Member Gibson moved to approve the minutes of the November 4, 2015 IWMA Board Meeting, together with recommendations and findings set forth therein. Seconded by Board Member Lee, and passed on the following roll call vote:**

AYES: Arnold, Ashbaugh, Brown, Compton, Gibson, Hamon, Lee, Lloyd, O'Malley, Hill
NOES: None

ABSTAIN: Blake
ABSENT: Headding, Mecham

5. Draft Minutes of the February 24, 2016 Executive Committee Meeting (receive and file).

REGULAR CALENDAR

6. Five Year Review of the San Luis Obispo County Integrated Waste Management Plan.

Five Year Review of the San Luis Obispo County Integrated Waste Management Plan. Acting as the Local Task Force, the San Luis Obispo County Integrated Waste Management Plan was considered. There were no comments from the public, either written or oral, and public discussion was closed. **Motion was made by Member Ashbaugh that the Local Task Force finds the San Luis Obispo County Integrated Waste Management Plan is adequate and requires no revision. Seconded by Member Lloyd, and passed on the following roll call vote:**

AYES: Arnold, Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Lee, Lloyd, O'Malley, Hill
NOES: None
ABSTAIN: None
ABSENT: Headding, Mecham

7. Five Year Review of the San Luis Obispo County Integrated Waste Management Plan. The IWMA board accepted comments from the Local Task Force that the San Luis Obispo County Integrated Waste Management Plan is adequate and does not need revision, and authorized the IWMA President to sign a letter to the California Integrated Waste Management Board with these findings. There were no comments from the public, either written or oral, and public discussion was closed.

Motion was made by Member Lee accepting the comments from the Local Task Force on the San Luis Obispo County Integrated Waste Management Plan, find no revision of the San Luis Obispo County Integrated Waste Management Plan is needed, and send a letter signed by the IWMA President to CalRecycle. The Manager is directed to send a letter to Senators Monning and Achadjian to eliminate the five year review. Seconded by Member Hamon, and passed on the following roll call vote:

AYES: Arnold, Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Lee, Lloyd, O'Malley, Hill
NOES: None
ABSTAIN: None
ABSENT: Headding, Mecham

8. Grant Applications. Bill Worrell reviewed grants that may be available, for which the IWMA may apply. There were no comments from the public, either written or oral, and public comments were closed. **Board Member O'Malley moved to authorize the Manager to submit grant applications to the Department of Resources Recycling and Recovery, obtain letters of authorization from the Member Jurisdictions as needed, further authorize the Manager to execute the subsequent grant agreements, and amend the IWMA budget to reflect the grants and payment programs by signing and submitting a budget adjustment form to the San Luis Obispo County Auditor's Office.**

Seconded by Board Member Brown and passed on the following roll call vote:

AYES: Arnold, Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Lee, Lloyd, O'Malley, Hill
NOES: None
ABSTAIN: None
ABSENT: Headding, Mecham

9. Proposed FY 16/17 Program Goals and Status of FY 15/16 Goals. Bill Worrell reported on a list of proposed FY 16/17 program objectives and the status of FY 15/16 Goals. There were no comments from the public, either written or oral, and public discussion was closed.

10. Legislative and Regulatory Update. Bill Worrell provided an update on pending legislation and regulations. There were no comments from the public, either written or oral, and public discussion was closed. **Board Member Gibson moved to authorize the President to send a letter opposing the California Board of Pharmacy draft regulations, supporting SB 1229 and opposing AB 45. Seconded by Board Member Ashbaugh and passed on the following roll call vote:**

AYES: Arnold, Ashbaugh, Blake, Brown, Compton, Gibson, Hamon, Lee, Lloyd, O'Malley, Hill
NOES: None
ABSTAIN: None
ABSENT: Headding, Mecham

11. Member Comments and Future Agenda Items. None.

12. Closed Session. The Authority adjourned to a closed session for discussion of the manager's annual performance review (Government Code Section 54957).

13. Report on Closed Session. The Integrated Waste Management Authority considered one item in closed session and the following action was taken:

a. Manager's Annual Performance Review (Government Code Section 54957). The IWMA concluded that Mr. Worrell's performance is outstanding and thanked him for another year of excellence.

14. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for **May 11, 2016, at 1:30 p.m. in the San Luis Obispo Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.**

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

AGENDA: April 27, 2016
ITEM: 6

TO: IWMA Executive Committee
FROM: William A. Worrell, Manager
RE: May 11, 2016 IWMA Board Meeting Agenda

RECOMMENDATION

Approve the attached draft agenda for the May 11, 2016 IWMA Board Meeting.

ATTACHMENT: Draft May 11, 2016 IWMA Board Meeting Agenda

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)
BOARD MEETING**

**May 11, 2016
1:30 p. m.**

A G E N D A

**San Luis Obispo Board of Supervisor's Chambers
County Government Center
San Luis Obispo, CA 93408**

Board of Directors

**Adam Hill, President, San Luis Obispo County
Jeff Lee, Vice President, Grover Beach**

Tim Brown, Arroyo Grande

Tom O'Malley, City of Atascadero

John Headding, Morro Bay

John Hamon, Paso Robles

Sheila Blake, Pismo Beach

John Ashbaugh, San Luis Obispo City

Debbie Arnold, San Luis Obispo County

Bruce Gibson, San Luis Obispo County

Frank Mecham, San Luis Obispo County

Lynn Compton, San Luis Obispo County

Dan Lloyd, Authorized Districts

1. Call to Order and Roll Call.

2. Public Comments.

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

Americans With Disabilities Act Compliance. In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

3. **Manager's Report** Oral report by Bill Worrell.
Air Resources Board Organics Landfill Ban
Board of Pharmacy Medicine Take Back Regulations

CONSENT CALENDAR

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

4. **Draft Minutes of the March 9, 2016 IWMA Board Meeting**
5. **Draft Minutes of the April 27, 2016 Executive Committee Meeting**

REGULAR CALENDAR

6. **Proposed FY 16/17 Program Objectives and Budget** Review and adopt the program objectives and budget for FY 16/17.
7. **Legislative Update** Update on pending legislation.
8. **Cancellation of July 13, 2016 Meeting** Consider cancelling the July 13, 2016 Board Meeting.
9. **Election of Officers** Election of Officers for FY 16/17.
10. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
11. **Adjournment.** The next meeting is scheduled for **July 13, 2016** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.